

Tender No	CC2025 /TCNWS/SI AV
Date:	17.01.2025



PREMISES & ESTATE DEPARTMENT, CORPORATE CENTRE

9TH FLOOR, STATE BANK BHAVAN,
MADAME CAMA ROAD, MUMBAI-400 021

EMPANELMENT OF SYSTEM INTEGRATORS / CONTRACTORS

FOR

S.I.T.C OF AUDIO-VISUAL WORKS

WITHIN

CORPORATE CENTRE & OFFICE'S OF STATE BANK OF INDIA
WITHIN MUMBAI REGION

APPLICATION FORM

The Deputy General Manager (Premises),
State Bank of India,
Premises and Estate Department,
Corporate Centre, 9th Floor, State Bank Bhavan,
Madame Cama Road, Mumbai-400 021

EMPANELMENT NOTICE

State Bank of India, Premises & Estate Department, Corporate Centre, 9th Floor, State Bank Bhavan, Madame Cama Road, Mumbai - 400021 invites online applications through e-tender portal for Empanelment of System Integrators / Contractors for the Supply, Installation, Testing, Commissioning (SITC) including CAMC & FMS of Audio-Visual works in prescribed format for State Bank of India's Corporate Centre & other Office's within Mumbai city.

Applicant should submit single application mentioning the highest category in which the Applicant has applied for. If the applicant is not eligible for the same, the applicant will be considered for lower categories as per the eligibility.

The eligibility criteria, terms and conditions, application format and other detail/requirement are as under:

1)	Date of availability Empanelment Application	From 23-01-2025 to 13-02-2025 On 1) https://www.sbi.co.in under "SBI in the News" link "Empanelment of vendors" 2) " https://etender.sbi "						
2)	Last date and time for submission of online applications.	Upto 13-02-2025 by 3.00 P.M, through e-tender portal "https://etender.sbi" Note: 1. Applicant has to fill the details in Applicant's response column of the application form on e-tender portal and has to upload the self-attested scan copies of supporting documents. 2. No need to upload scan copy of application form, also hard copy of application in sealed envelope will not be entertained.						
3)	For any queries or support in connection with the online Submission of applications, please contact our E-procurement solutions agency.	e-Procurement technologies Limited, Ahmedabad: <p style="text-align: center;"><u>For e-Tender Support for Applicants</u></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="width: 30%;">Nandan Valera</td> <td style="width: 30%;">Nandan.v@eptl.in</td> <td style="width: 40%;">9081000427</td> </tr> <tr> <td>Khushboo Mehta</td> <td>khusboo.mehta@eptl.in</td> <td>9510813528</td> </tr> </table>	Nandan Valera	Nandan.v@eptl.in	9081000427	Khushboo Mehta	khusboo.mehta@eptl.in	9510813528
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Khushboo Mehta	khusboo.mehta@eptl.in	9510813528						
4)	SBI reserves the right to accept or reject any or all applications without assigning any reasons thereof, even after opening and no claim or correspondence shall be entertained in this regard.							
5)	For Clarifications Please Contact: 022-22740972/40906 , dqmpremises.cc@sbi.co.in . 022-22742001/42003 , tcnws.helpdesk@sbi.co.in							

9. The intending applicants are categorically advised to submit the empanelment documents only through online portal "<https://etender.sbi>" and self-attested scanned copies (in PDF format only) to be attached wherever it is specified. The information required should be filled/typed in each and every column and rows of the Formats. The applications received with "partly filled formats" not containing desired information in

each and every columns/ points/ row of various annexures shall be treated as INCOMPLETE and such applications shall be summarily rejected without any reference to the applicant and at the applicant's risk and responsibility. **Do not mention enclosed/ yes/ no/ submitted, etc.**

11. Do not send any hard copies to the office mentioned above.
15. The applicants should have valid **PAN, GST & Digital Signature Certificate of Class-3.**
- 16.
- 17.
19. The applicant/firm should not be blacklisted or included in negative list or terminated of their services in the past by any scheduled Bank / PSU /Corporate body / Govt. body. No partner / proprietor of the applicant should have been a director / Partner / Proprietor in an entity that been blacklisted or included in negative list in the past by any scheduled Bank/PSU/Corporate body/ Govt. body. An undertaking / Certificate to this effect should be submitted in the application. If the Bank finds the undertaking / Certificate provided by the applicant to be false/forged at any time, including during the term of the empanelment (If empaneled), the applicant will be immediately disqualified / terminated by the Bank.
20. If any company/Firm Director/Partner having more than one company/ Joint Venture/ Sister Concern, Applicant should apply in the name of any one of Single Company/ Joint Venture/Sister Concern Only. If it is found that more than one application from the same / common Promotor, Partner, Proprietor, Director, then the Bank reserve its right to summarily reject the other company applications.

**Deputy General Manager (Premises),
State Bank of India, Corporate Centre,
Madame Cama Road, Mumbai**

ELIGIBILITY CRITERIA (Table-A)

The minimum Eligibility Criteria for Empanelment comprises of the below mentioned minimum requirements to be fulfilled by the prospective Applicants: -

S N	Trade	Cate- gory	Specified Project Cost Limit (Amount in Rupees)	*Similar Works Executed/Com- pleted During Last 7 Years ending last day of month previ- ous to the one in which appli- cation is submit- ted (i.e., the completed works from 31.12.2017 to 31.12.2024 shall only be consid- ered) as under: -	**Aver- age Turno- ver of Last 3 years ending 31st March 2024 Years (Mini- mum)	Solvency (Mini- mum)	Expe- rience of Firm (Mini- mum)
(iii)	Audio- Visual (AV) System Integra- tor / Con- tractor	AVA	Above Rs. 200 lakh up to Rs. 500 lakh	One work of Rs. 400 lakhs or Two works of Rs. 250 lakh or Three works of Rs. 200 lakh each	Rs. 150 Lakhs	Rs. 150 Lakhs	7 years
		AVB	Above Rs. 100 lakh up to Rs. 200 lakh	One work of Rs. 160 lakhs or Two works of Rs. 100 lakh or Three works of Rs. 80 lakh each	Rs. 60 Lakhs	Rs. 60 Lakhs	
		AVC	Above Rs. 50 lakh up to Rs. 100 lakh	One work of Rs. 80 lakhs or Two works of Rs. 50 lakhs or Three works of Rs. 40 lakhs each	Rs. 30 Lakhs	Rs. 30 Lakhs	
		AVD	Up to Rs. 50 lakh	One work of Rs. 40 lakhs or Two works of Rs. 25.0 lakhs or Three works of Rs. 20.00 lakhs each	Rs. 15 Lakhs	Rs. 15 Lakhs	

Definition of similar works (*): -

1. The works referred herein above in the table shall be the works which are successfully completed for CPWD, PWD, MES, Central PSUs, State PSU's, PSB's, Corporate Houses, BANKs, Govt. Financial Institution, wherein Reputed Private Sector organizations only shall be considered for Minimum Qualifying Criteria.
2. "Similar works" referred herein above in the table shall mean successful completion of "Audio Visual works comprising of Supply, Installation, Testing, Commissioning (SITC) including the Augmentation & Integration of Audio & Video systems (Comprising of the following: - LED Walls, Microphones, Transmitters, Feedback suppressors, LED wall Processors, LED displays, Teleprompters, Camcorders, Wireless presentation system, Switching system, Control system, Video Conference Endpoint, Multi point conferencing / Control Unit (MCU) etc. Although, not all the said components are being insisted to have been executed by the intending Applicants under a single contract / Completion certificate issued by their clients against the projects executed by them, however it is mandatory that the important & major components out of the components defined herein shall have been executed by the intending Applicants under a single contract as well as multiple contracts executed) and gadgets within the Office's of CPWD, PWD, MES, Central PSUs, State PSU's, PSB's, Corporate Houses, BANKs, Govt. Financial Institution.
3. Vendor should have executed minimum One project as a single Contract (Single Work order & completion certificate) where they have installed ACTIVE LED WALL.
4. Vendor to submit proper Work / Purchase orders & Project completion certificate. These Completion Certificates should be dated only after 31.12.2017 and onwards.
5. Vendor also should submit the proof of registration of IT, GST, ESIC, EPF & other statutory registrations. SBI reserves the right to dis-qualify the agencies, incase if they are found to be non-registered Applicants.
6. Vendor should have in-house capacity and manpower to install & Program the AV systems including Audio systems, LED wall etc and also provide necessary maintenance during the DLP and the manpower requirements within the Comprehensive Annual Maintenance Contracts (CAMC) & Facility Management Services (FMS) especially for projects of the bank wherein the CAMC is within the scope of the contract.
7. The Applicant should have average minimum annual financial turnover as specified in the table herein above and this turnover should be duly audited and certified by a Chartered Accountant. The year in which no turnover is shown would be considered '0' and also be considered for working out the average.
8. Vendor must have fully operational Branch office at Mumbai, well equipped to implement the AV projects of the bank. The Applicants need to indicate their office address, contact information (including E-mail ID's of the Project implementation and the service team), GST registration Number for this location (Attach documentary evidence) and all the necessary details about the Applicant in the format as issued along with this document.
9. Vendor should have been assessed by the Income Tax Department for a minimum of three consecutive years
10. Vendor to submit following documents along with their Technical bid, IT returns, PAN card copy, Certificate of Incorporation, Certificate of Registration.
11. The Applicant should not have incurred any loss during the last five years ending 31.03.2024, and which should be duly certified by a Chartered Accountant. The firm should not be under liquidation, court receivership or similar proceedings

12. Applicant's performance for each work completed in the last 7 years and works should be good and it should be certified by an officer not below the rank of Superintending Engineer/Chief Project Manager or equivalent of the client for whom work was executed.

13. The Applicant should own adequate tools and equipment's required for the proper execution of the work on a fast track basis.

14. Only such Applicants who fulfill the aforesaid eligibility criteria need apply. Joint ventures and/or consortium are not allowed and are not accepted.

Additional minimum requirements to be fulfilled by the prospective Applicants:

A. A single application should be submitted / uploaded for the categories AVA, AVB, AVC & AVD. The Applicant would be empaneled in the category on the basis of meeting the Pre-qualification criteria's and on the basis of documents furnished by the Applicant &/or clarifications or further particulars as sought from the Applicant including the performance certificate from the clients for whom the Applicant has executed projects in the past.

B. Applicant should submit single application mentioning the highest category in which the Applicant has applied for. If the applicant is not eligible for the same, the applicant will be considered for lower categories as per the eligibility.

C. (*) Applicants should have experience in having successfully completed similar work (single order) during last 7 years of value as prescribe in table 'A' above for Government/Semi-Government/PSUs/Banks/Government Financial Institutions/listed companies. The information must be supported with the copies of Work Order, Satisfactory Completion Certificate, etc.

D. (**) Applicants should have minimum average annual turnover prescribed in above table during last 3 years ending on 31st March of last financial year 2024.

E. The firm should be profit making for the last three financial years.

F. At least one of the Director(s) / Partner(s) / Proprietor of the firm shall be graduate in Electronics / Instrumentation Engineering or Equivalent.

G. The firms should have valid PAN, GST and Digital Signature Certificate of Class-3. The works under sub-lets, Joint Venture will not be considered. The application not fulfilling any of the above minimum eligibility criteria will be summarily rejected and no further processing will be carried out.



Process Compliance Statement (Annexure II)

(The Applicants are required to print this on their company's letter head and sign, stamp before emailing)

To,
E-Procurement Technologies Ltd. (Auction Tiger)
B-704 Wall Street – II,
Opp. Orient Club, Nr. Gujarat College, Ahmedabad – 380006.
Gujarat State, India

SUB: EMPANELMENT OF SYSTEM INTEGRATORS / CONTRACTORS FOR THE SUPPLY, INSTALLATION, TESTING, COMMISSIONING (SITC) INCLUDING CAMC & FMS OF AUDIO-VISUAL WORKS.

Dear Sir,

This has reference to the Terms & Conditions for the E-Tendering mentioned in the Tender document.

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E-Tendering as mentioned in RFP of SBI as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBI and EPTL shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the E-Tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E-Tendering event.
- 5) **We also confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.**
- 6) We also confirm that we will mail the price confirmation & break up of our quoted price as per Annexure III & Annexure IV within 24 hours of the completion of the E-tendering and the format as requested by SBI/ETL.
- 7) We, hereby confirm that we will honor the Bids placed by us during the E-Tendering process.

With regards,

Date:

Signature with company seal

Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

Scan it and send to this Document on allocation@eptl.in

GENERAL TERMS & CONDITIONS:

1. For assessing the Annual Turnover of the last 3 years, System Integrator must submit valid documents viz certificate from registered CA, copy of Income Tax Return, copies of IT assessment order, Profit & Loss Account and Audited Balance Sheet for the last 3 years.
2. The prequalification criteria mentioned above are only provisional. Thus, the empanelment of System Integrator in each category shall be considered by the Bank purely on merits, performance of the System Integrator in timely execution of the project with quality, feedback / confidential reports of the firms/applicant received from other employers etc. Hence, merely fulfilling the prescribed minimum prequalification criteria shall not entitle the System Integrator for their empanelment with the Bank.
3. The empanelment of System Integrator shall be considered on merits within the sole discretion of the Bank and cannot be claimed as right by the applicant and no correspondence shall be entertained by the Bank in this regard.
4. Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification for the empanelment exercise.
5. The Bank reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.
6. Empanelment does not mean allotment of works/tenders.
7. The Bank may choose to carry out physical inspection of works mentioned by the applicants in their application forms, in addition to calling for confidential reports from the respective employer/client/department to ascertain their capability and quality of works.
8. The performance of all the empaneled System Integrator shall be reviewed by the Bank periodically. In case of unsatisfactory performance Bank may at its discretion consider de-paneling / holiday listing the consultancy firm.
9. Selected applicants will be intimated of their empanelment. The panel will be in force for three years, subjected to review at yearly intervals.

EMPANELMENT EVALUATION MATRIX













➤	Maximum Score for Evaluation:	100 Marks
➤	Minimum marks required for qualifying:	60 Marks
(i)	Number of Years of Experience	Max 15 Marks
	(a) More than 7 years and up to 10 years	5 Marks
	(b) More than 10 years and up to 15 years	10 Marks
	(c) More than 15 years	15 Marks
(ii)	Constitution of Firm	Max 15 Marks
	(a) Sole Proprietary	5 Marks
	(b) Partnership	10 Marks
	(c) Private Limited/ Public Limited / LLP	15 Marks
(iii)	Average Annual Turnover	Max 15 Marks
	(a) More than 30% and up to 50% of (A)	5 Marks
	(b) More than 50% upto 100 % of (A)	10 Marks
	(c) More Than 100% of (A)	15 Marks
(iv)	Value of Single Largest Project Completed in Last 7 Years	Max 20 Marks
	(a) More than 40 % and up to 50% of (A)	5 Marks
	(b) More than 50% and up to 80% of (A)	10 Marks
	(c) More than 80% and up to 100% of (A)	15 Marks
	(d) More than 100% of (A)	20 Marks
(v)	Empaneled with Organizations	Max 10 Marks
	(a) Govt / Semi Govt / PSUs / PSU Banks	10 Marks
	(b) Listed Companies	5 Marks
(vi)	Performance Report from Client	Max 15 Marks
	(a) Good/Satisfactory	5 Marks
	(b) Very Good	10 Marks
	(c) Excellent/Outstanding	15 Marks
(vii)	Registered Head / Branch Office	Max 10 Marks
	(a) Mumbai / Palghar / Thane / Raigad Dist.	10 Marks
	(b) Others	0 Marks

*(A) signifies the higher value of the applied category as stipulated in Table - 'A' of the Minimum Eligibility Criteria. (for e.g. If applied for the category Upto Rs.100 lakh, then 'A' is Rs.100 lakh).

Note: Out of the various applicant achieving minimum 60 qualifying marks, maximum Top 20 System Integrators will be shortlisted on merit in each category based on the above evaluation.

APPLICATION FORM
TO BE FILLED IN ONLINE PORTAL (i.e., <https://etender.sbi>)

SI No		Please fill the Data (Do not mention as enclosed/ Yes/ No/ Submitted, etc.)	Type of Document to be enclosed	Attachment
	Category Applied For			
1.	Name of the Firm			
2.	Constitution of the Firm	(Proprietorship / Partnership / Pvt. Ltd. / Public Ltd. / LLP)		
3.	Date, month & year of Establishment of the firm		Establishment/ companies registration/ partnership deed	📎
4.	GST Number		GST	📎
5.	PAN Number		PAN	📎
6.	Contact person name			
7.	Mobile Numbers & Telephone numbers			
8.	Email ID			
9.	Registered Office Address			
10.	Communication Address			
11.	Local Address in Mumbai		Enclose valid proof	📎
12.	Name of Partners/ Associates/ Directors			
13.	Bio-data of Partners/ Associates/ Directors. Bio-data to be given in the Uploaded format		Annexure-'A'	📎
14.	License Number from the Competent Government Authority: Mention License number with validity and Issuing Authority Name		Enclose Valid Registration Certificate	📎
15.	Bankers Name & Details			
16.	Whether registered/ empaneled with Central Govt./State Govt./ Financial Institutions/ PSU's/ Listed Companies, furnish their name, category and date of registration.		Enclose letters of empanelment	📎

17.	Declaration regarding near relatives working in the Bank		Annexure 'D'	
18.	Names and addresses of the persons who will be in position to certify about the quality as well as performance of your organization.		Annexure 'E'	
19.	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed during last 7 years by an arbitrator. If so, submit the details.		Annexure 'F'	
20.	Amount of service tax/GST paid year wise during last 3 financial year ending on 31 st March of the current year with income tax return Form ST-3 as document proof		Enclose ST-3 form	
21.	Turnover			
	FY 2023-24	₹	Certificate issued by CA/ Profit & Loss statement	
	FY 2022-23	₹	Certificate issued by CA/ Profit & Loss statement	
	FY 2021-22	₹	Certificate issued by CA/ Profit & Loss statement	
	Average Turnover	₹		
22.	List of major works completed during the last 7 years as on 31.12.2024		Annexure-'B'	
23.	List of Major works on hand as on 31.12.2024		Annexure-'C'	
24.	Signed copy of Declaration		Annexure-"G"	
25.	Details of Key Employees also mention total number of employees in the organization		Annexure-"H"	
26.	Signed copy of Application		Signed copy of Empanelment Notice	

Signature with seal

Name:

Place:

Date:

ANNEXURE - A

EMPANELMENT OF SYSTEM INTEGRATOR's FIRM

BIO-DATA OF THE PARTNERS / ASSOCIATES / DIRECTORS

SL NO	PARTICULARS	DETAILS
1	Name and email id:	
2	Associated with the firm since:	
3	Date of Birth/ Age:	
4	Professional Qualifications	
5	Professional Experience:	
6	Professional Affiliation	
7	Membership in :	
8	Details of Published papers if any	
9	Details of cost-effective methods / designs adopted in the projects	
10	Exposure to new materials / gadgets / Techniques	
11	Details of Features of green AV systems / gadgets provided within the interior set-up's	
12	Details of modern amenities / innovations / gadgets provided, if any	

Signature of the System Integrator with seal

Date:

Place:

ANNEXURE - B

EMPANELMENT OF FIRM - LIST OF WORK COMPLETED

LIST OF MAJOR WORKS (AV WORKS) COMPLETED DURING THE LAST 7 YEARS – ONLY WORKS IN SUPPORT OF PREQUALIFICATION CRITERIA

Sr. No .	Name of the client	Name of work	Location of the building / municipal limits	Tendered Value	Actual Project Cost after Completion	Start Date of Project	Date of completion	Remarks

Signature of the System Integrator with seal

Date:

Place:

ANNEXURE - C

EMPANELMENT OF FIRM - WORK IN HAND

LIST OF MAJOR WORKS (AV WORKS) IN HAND AS ON DATE

Sr. No .	Name of the client	Name of work	Location of the building / municipal limits	Tendered Value	Current Status of The Project	Start Date of Project	Scheduled Date of completion	Remarks

Signature of the System Integrator with seal

Date:

Place:

ANNEXURE – D

**DECLARATION REGARDING NEAR RELATIVES WORKING IN THE STATE
BANK OF INDIA**

I/We.....S/o/D/o.....
.....Residing at
.....

hereby certify that none of our relatives(s) as defined in the Tender document is/are employed in the State Bank of India as per details given in tender document. In case at any stage, it is found that the information given by me is false/incorrect, the State Bank of India shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

(The near relatives are members of a Hindu undivided family/husband and wife/ the one related to the other in the manner as father, mother, son(s) and son's wife (daughter-in-law), daughter(s), husband (son-in-law), brother(s) and brother's wife, sister(s) & sister's husband (brother-in-law).

Place :

Date :

Signature of Applicant with Seal

Name in Capital Letters:

Address:

ANNEXURE – E

DETAILS OF THREE RESPONSIBLE CLIENTS / PERSONS WITH WHOM THE MAJOR WORKS CARRIED OUT BY THE APPLICANT

S. No.	Name of the Official	Organization & Address	Contact Numbers	E-mail ID

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favor.

Name of Authorized Signatory

Sign & seal of the applicant

ANNEXURE – F

**DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE
CONTRACTS EXECUTED IN THE LAST SEVEN YEARS OR CURRENTLY
UNDER EXECUTION**

Year	Award for or against Applicant	Name of Client	Cause of Litigation and Matter of Dispute	Disputed Amount	Actual Awarded Amount

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favor.

Name of Authorized Signatory

Sign & seal of the applicant

DECLARATION

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/ annexures.
3. I/We agree that the decision of Bank in selection of the System Integrator will be final and binding to me/ us
4. I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India Pan India during last 7 year from the date of application.
5. I hereby confirm that all information, particulars, copies of certificates & testimonials in connection with my empanelment are correct and genuine. I am, therefore, liable to face appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine.

Place:

Signature of the applicant / firm with seal

Date:

ANNEXURE – H

**DETAILS OF KEY TECHNICAL PERSONNEL (PERMANENT EMPLOYEE),
GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE
INCLUDING THEIR IN-HOUSE ESTABLISHMENT**

(Add separate sheet if required)

S. No.	Name	Qualification	Experience	Particulars of Work Done	Employed in Your Firm Since	Any Other Information
List of important Personnel from the Management / Projects Design Team / Senior Executive Team overseeing the Project as well as the Service's team						
List of important Personnel from the Projects Execution Team / Work force including the Service's team in charge of CAMC & Works within the DLP: -						

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favor.

Name of Authorized Signatory

Sign & seal of the applicant

IMPORTANT INSTRUCTIONS, TERMS & CONDITIONS

1. It's a fresh empanelment exercise being taken up the Bank, therefore all the past / existing empaneled Contractors/Vendors/Agencies need to apply afresh as per application documents
2. Applicant empaneled under any higher cost category shall deemed to be empaneled for lower cost categories.
3. Bank may seek for performance / conduct report/s / information of the applicant from any of their past and/or present client and/or may also visit / inspect any of their work at any point of time and on the basis of such report/s or inspection report the Bank at its sole discretion may exclude their application from empanelment process and may empanel / de-panel / remove / suspend them from the panel.
4. Submission of application form, enclosure, attachments & other documents by the applicant on On-Line portal will imply that the applicant is conforming that the information, details, documents etc. thus submitted by them are complete, true, valid, neither altered nor tempered nor forged nor concealed partially/fully and the applicant has originals of these documents & information in his custody and will present the same before Bank for verification as & when required / asked by the Bank.
5. Applicants must ensure that they filled up the application documents by typing only (and not handwritten) truly, correctly & completely and have also uploaded / submitted all the necessary documents correctly (at relevant link)
6. If the Bank, at any point of time, finds that any information / details /document provided by the applicant is not correct / forged / tempered partially or fully or if has concealed any relevant information the Bank at its sole discretion may take any appropriate action including excluding/dropping/deleting the names of the applicant/firm from the empaneled list (if empaneled).
7. The intending applicants are categorically advised to submit the empanelment documents strictly in the attached formats only through online portal "<https://etender.sbi>" and self attested scanned copies (in PDF format only) &/or instructed by the bank in the documents enclosed and to be attached wherever it is specified. The information required should be typed in each column and rows of the formats. The applications received with "partly filled formats" not containing desired information in each columns/points/row of and where they have not enclosed /submitted/uploaded requisite relevant documents shall be treated as "INCOMPLETE" and such applications may be summarily rejected by the Bank at its sole discretion without making any reference or further opportunity to the applicant.
8. The Bank at its sole discretion may relax the minimum eligibility criteria if Bank is of the view that number of applicant qualifying for a particular category are not sufficient for competitive bids.
9. The Bank reserves the right to restrict the number of applicant / contractors included in the panel / empaneled contractor as per need & requirement in each category. The criteria of restricting will be decided by the Bank if the need arises.
10. This empanelment is for 03 years. However, addition of new contractors / vendors in the panel and up gradation and/or removal of the empaneled contractors / vendors may be done by the Bank after reviewing their performance and suitability at an interval of 12 months or at any time as may be decided by the Bank.
11. Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification for the empanelment exercise.

12. The eligible and interested parties shall download prescribed application form and other details from Bank's website: "<https://Bank.sbi> >>> SBI in news >>> Procurement News On line application to be filled up & submitted at on line portal <https://etender.sbi>
13. Hard copies of application or other documents shall be submitted by the applicant only if asked by the Bank. Hard copies submitted by the applicants of their own shall not be considered for any purpose.
14. Corrigendum/amendment/addendum (if any) would be hosted / uploaded on the e-tender website only. Hence, prospective applicants are advised to visit e-tender website regularly for the above purpose.
15. The Bank reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.

ANNEXURE – J

SOLVENCY CERTIFICATE SAMPLE FORMAT

This is to certify that to the best of my knowledge and information, M/s (Firm name).....having its addressathaving marginally noted address, a customer of our bank is/are respectable and firm can be treated as good for any engagement up to a limit of Rs.....(Rupees.....) This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature of Branch Manager with Seal)

Note:

1. Banker's certificate should be on the letter head of the scheduled bank.
2. In case of partnership firm, certificate to include names of all partners as recorded with the bank

ANNEXURE – K

DETAILS OF ACTION OF BLACKLISTING / DEBARRING / DE-PANELING / SUSPENDING BY GOVT / SEMI-GOVT./ PSU/ PSB/ CORPORATE HOUSES DURING LAST THREE YEARS (FROM 31.12.2021 TO 30.12.2024)

Date, Month & Year of Action	Name, Address, Mail Id of Client	Exact action & Period	Reasons for Action

- (1) Information must be filled up by Typing specifically in this format only
- (2) Additional rows / sheets may be added

Name of Authorized Signatory:

Signature with seal

Place:

Date: